

# SAFEER AHMED

**Date of Birth:** 10th May 1984  
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**Visa Status:** Employment

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## Professional Summary

Results-driven logistics and supply chain professional with over **two years** of experience in **customs clearance, freight forwarding, and supply chain management**. Adept at managing **import/export operations, optimizing logistics processes, and ensuring regulatory compliance**. Skilled in leveraging digital platforms like **Dubai Trade, MIRSAL II, and Calogi** to streamline operations and improve efficiency.

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## Professional Experience

### Customs Clearance Specialist - Import/Export

#### **iMile | Dubai Airport Free Zone (CMC) | March 2023 – Present**

Processed **import and export shipments** from UAE to GCC, ensuring compliance with customs regulations.

Managed **Bill of Entry (BOE) and Cargo Transfers, Courier batch submission** via the Dubai Trade online system, with expertise in **MIRSAL II**.

Created **MAWB for export shipments** through the **CALOGI** portal.

Submitted **manifests** and coordinated with **DNATA** for import/export shipment handling.

Conducted **self customs clearance** for UAE and transit shipments.

Prepared and finalized **daily reports** while managing data entry for **Co-Loader documents**.

Provided **prompt customer service**, resolving inquiries and ensuring client satisfaction.

Investigated and rectified errors to maintain compliance with company policies and regulatory standards.

## Operations Executive

### Aramex Emirates LLC | DWC Jebel Ali | Jan 2020 – Feb 2023

Managed **daily logistics operations**, including **cargo handling, shipment tracking, and last-mile delivery coordination**.

Handled **customs clearance procedures**, ensuring compliance with UAE trade regulations.

Coordinated with **airlines, freight forwarders, and customs authorities** to facilitate smooth cargo movement.

Optimized **warehouse operations**, improving inventory management and order fulfillment efficiency.

Monitored **key performance indicators (KPIs)** such as **delivery performance, turnaround times, and cost efficiency**.

Resolved **operational challenges**, ensuring minimal delays and improving service levels.

Assisted in **vendor management, contract negotiations, and cost optimization initiatives**.

## Supply Chain Management Officer (SCM)

### Interwood Mobel Pvt | Jan 2020 – Feb 2023

Managed **end-to-end supply chain operations**, including **procurement, inventory management, and logistics coordination**.

Oversaw **vendor management, supplier negotiations, and contract execution** to ensure timely material delivery.

Monitored **stock levels**, optimizing inventory to minimize costs and prevent shortages.

Collaborated with **internal teams** to improve supply chain efficiency and reduce lead times.

Ensured **compliance with import/export regulations** and industry standards.

Analyzed **supply chain performance metrics (KPIs)** to drive continuous improvement.

Coordinated **transportation and distribution** to ensure on-time deliveries and enhance operational efficiency.

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## Education

**Bachelor of Science (BSc) in Economics**

University of the Punjab, Pakistan | 2009

**Diploma in Information Technology**

Joher Institute of information technology islamabad, Pakistan | 2003

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## Core Skills

Freight Forwarding (Air Courier & Cargo, Road Movement)

Self Customs Clearance

Dubai Trade & MIRSAL II Platforms

Calogi System

Supply Chain Management

Client Relationship Management

Problem-Solving & Decision-Making

Process Improvement

Microsoft Office Suite

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## Languages

**English** – Proficient

**Urdu, Hindi, Punjabi** – Fluent

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## Declaration

I hereby certify that the information provided above is true and correct to the best of my knowledge.

**Safeer Ahmed**