

SHAHID HUSSAIN

SENIOR ACCOUNTANT

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ADDRESS: Flat no -204, 2nd Floor, Near Salah Uddin Metro, Deira, Dubai, UAE



SUMMARY

Highly skilled Senior Accountant with over a 10 years of experience in financial management, and accounting, and auditing across various industries and regions. Expertise in financial analysis and implementing accounting systems. Proficient in using advanced software tools such as Tally ERP 9, Sage 50, Peachtree, and SAP). Strong analytical and problem-solving skills, with a commitment to accuracy and efficiency.

PROFESSIONAL EXPERIENCE

Senior Accountant

National Group of Companies

- 06/2020 - 08/2024 Sanad, Kingdom of Bahrain
- Prepare and analyze monthly, quarterly, and annual financial statements
 - Implement internal controls to ensure compliance with financial regulations.
 - Prepare and file corporate tax returns in compliance with local regulations.
 - Ensure compliance with GAAP, IFRS, and tax regulations.
 - Conduct performance reviews and provide professional development opportunities.
 - Budgeting & Financial Planning with Forecasting & Financial Analysis
 - Conduct regular inventory audits and reconcile discrepancies.
 - Ensure timely and accurate processing of invoices and payments.
 - Identify and execute process improvements to enhance efficiency.
 - Oversee payroll processing and ensure compliance with labor laws.
 - Manage bank relationships and negotiate terms for financial facilities.
 - Ensure compliance with financial regulations and reporting standards.

Senior Accountant

Home Health Care Centre Co W.L.L

- 01/2018 - 05/2020 Budaiya, Kingdom of Bahrain
- Manage employee benefits and deductions
 - Develop and implement inventory control procedures.
 - Oversee the accounts payable and receivable functions
 - Monitor cash flow and liquidity to ensure financial stability
 - Implement and optimize accounting software and systems
 - Stay updated on changes in accounting laws and regulations.
 - Foster a collaborative and high-performing work environment.
 - Coordinate with external auditors for the annual audit process
 - Manage VAT submissions and ensure timely payment of taxes
 - Conduct detailed variance analysis to support management decisions.
 - Maintain effective communication with other departments to support business operations.

Accountant

Sang Lee Plastic Factory Co. Ltd.

- 04/2015 - 05/2017 Al Kharj, Kingdom of Saudi Arabi
- Maintained financial records and ensured accurate financial reporting.
 - Coordinated with auditors for annual audits and resolved discrepancies.
 - Handled daily accounting operations and maintained financial records.
 - Conducted financial analysis and prepared monthly reports.
 - Implemented and maintained accounting software systems.
 - Conducted bank reconciliations and cash management.
 - Managed inventory accounting and cost control.
 - Prepare Payment Vouchers, Receipts, Deposits Slips and related documents which record cash transactions in the system.
 - Reconcile Petty Cash, Bank Statements, Suppliers and Customers Statements.

TECHNICAL SKILLS

Ratio analysis		Project Analysis	
Cash Flow Statements		Tally ERP 9	
Fund Flow Statements		Tally Prime	
Sage 50	Peachtree	SAP	)
Walan	FOCUS	DELIVERY RUNNER	
Proficient in MS Office		Adaptability	
Problem Solving & Analytical Skills			
Accounting & Financial Management			
Team Collaboration & Communication			

STRENGTHS

- Financial Accounting and Management:** Proficient in financial analysis, ratio analysis, project analysis, cash flow statements, fund flow statements, and working capital management.
- Analytical and Problem-Solving Abilities:** Strong analytical and Problem-Solving skills with the ability to identify, diagnose, and resolve financial issues efficiently.
- Communication and Collaboration:** Effective communicator with the ability to explain financial concepts to non-financial stakeholders and also Strong team player, capable of collaborating with cross functional teams.
- Attention to Detail:** Meticulous in ensuring accuracy in financial reporting and compliance with accounting standards.

LANGUAGES

English	Proficient	●●●●●●
Hindi	Native	●●●●●●
Bahasa	Advanced	●●●●●●

PROFESSIONAL EXPERIENCE

Accounts & Finance Staff

PT. Greta Coal (Greta Group of Industries)

06/2012 - 09/2013 Kalimantan Timur, Indonesia

- Assisted in the preparation of financial statements and reports.
- Conducted financial analysis to support business decisions.
- Handled cash flow management and bank reconciliations.
- Managed accounts payable and receivable.

Accounts & Finance Executive

M.S Raza & Co (Chartered Accountant Firm)

02/2010 - 06/2012 Ranchi, Jharkhand, India

- Conducted financial audits and ensured compliance with regulations.
- Provided accounting and auditing services to clients.
- Managed bookkeeping and accounting records.
- Prepared financial statements and tax returns.

EDUCATION

Bachelor of Commerce (B. Com)

Jharfihand College, Dumri (Vinobha Bhave University, Hazaribagh)

2008 Parasnath, Jharkhand, India

Intermediate of Commerce (I. Com)

Parasnath Inter College (Jharfihand Academic Council, Ranchi)

2005 Parasnath, Jharkhand, India

Matriculation

PND Jain High School (JSEB, Ranchi)

2003 Parasnath, Jharkhand, India

DECLARATION

I hereby solemnly declare that all information provided above is true and complete to the best of my knowledge. If I get a chance, I will try hard to prove myself for good work and result orientation.

SHAHID HUSSAIN

PROFESSIONAL QUALIFICATIONS

Certified Professional Computer Accountant(CPCA)

NIFA, Dhanbad, Jharkhand

Diploma in MS-Office

Knowledge of SAP (FICO)

PERSONAL DETAIL

Date of Birth : 03 Feb. 1988

Nationality : Indian

Marital Status : Married

Gender : Male

REFERENCES

Available upon request