



MUHAMMAD ISMAIL

PRO / Digital Marketing Expert

ABOUT ME

A highly skilled and resourceful professional specializing in website development, SEO, digital marketing, PRO services, business consultations, and visa services in Dubai. Leveraging in-depth knowledge of Dubai's business and regulatory landscape, I provide exceptional support for businesses and individuals looking to establish, expand, or streamline operations in the UAE. I have a strong track record in digital marketing, driving customer engagement, and increasing online visibility, combined with comprehensive experience in PRO and visa services, ensuring seamless compliance with UAE laws and regulations.

SKILLS

UAE Government E-Services, Dubai Trade Portal, Dubai Immigration Systems	
PRO Services	
VISA Services	
Business Consultation	
Digital Marketing	
Social media expert	
Search Engine Optimization	

LANGUAGE

- English
- Urdu
- Hindi

+971-55-848-5025

www.uaefreelancevisa.com

smilingdxb@gmail.com

Omar bin al Khattab St.,
Mutteena, Dubai, U.A.E.

CORE COMPETENCIES

- PRO & Visa Services:**2020 – Current
- Comprehensive PRO and visa services:** Specialized in providing document clearance, trade license processing, and visa applications (**employment, residence, and family visas**). Well-versed in UAE government regulations, ensuring quick and efficient handling of all compliance requirements.
 - Employment Visa Processing:** Guided clients through every step of the employment visa process, from document preparation to attestation and medical examinations, securing fast and compliant approvals.
 - Family & Dependent Visas:** Assisted clients in obtaining family visas for dependents, providing support in document submission, approvals, and renewals while ensuring all immigration requirements are met.
 - Investor Visas:** Advised clients on eligibility and application processes for investor visas, enabling seamless entry and stay for business owners and entrepreneurs.
- Business Consulting:**2020 - Current
- Guided several clients in **setting up businesses** in Dubai's mainland, advising on legal structures, obtaining regulatory approvals, and facilitating **business bank accounts**.
 - Providing **VAT & Corporate Tax** Registration
 - Document Processing & Legal Compliance:** Supported businesses in managing mandatory documents, including **labor cards, Emirates IDs, and tenancy contracts**, ensuring all compliance and renewal deadlines are met.
 - Trade License Processing:** Facilitated trade license applications, **renewals, amendments, and cancellations** for various business types, liaising with the Dubai Department of Economic Development (**DED**) and other authorities.
- Freelance Consultant:**2014- Current
- Website Development | SEO | Digital Marketing | PRO Services**
- Website Development & SEO:** Successfully developed and optimized over hundred of websites for clients in diverse industries, creating high-performance, mobile-responsive sites with custom features tailored to client needs.
 - Digital Marketing:** Designed and managed digital marketing campaigns that generated over 200% ROI for clients, specializing in lead generation, content marketing, social media management, and conversion rate optimization.

REFERENCES

- Will be provided on request